

18th September 2018

Policy, Projects and Resources Committee

Revised Health and Safety Policy

Report of: *Philip Ruck, Chief Executive*

Wards Affected: *None*

This report is: *Public*

1. Executive Summary

- 1.1 The Health and Safety Policy (Appendix A) has been revised as required under the Health and Safety at Work etc. Act 1974 and, is reflective of current organisational and management structures within the Authority. The health and safety policy has been passed to Corporate Leadership Board and the Health and Safety Committee members for comment and review in accordance with its conditions.

2. Recommendation(s)

- 2.1 That the revised Health and Safety Policy (2018) be approved.**

3. Introduction and Background

- 3.1 The Council as an employer is required under the Health and Safety at Work etc. Act 1974 to have in place a Health and Safety Policy (which is revised regularly) to reflect its commitment and intention to comply with the Act and all relevant legislation made implicit.

4. Reasons for Recommendation

- 4.1 A review and revision of the Council's health and safety policy is required to ensure that it reflects the organisation arrangements, structure and health and safety management system. This timely revision and endorsement enables the Council to continue its commitment to develop the health and safety culture and management system of the organisation and fulfil its legal duty.

5. Consultation

- 5.1 Consultation of the revised health and safety policy has been undertaken with the Corporate Leadership Board and the Health and Safety Committee which met on the 22 March 2018. Comments and observations have been considered and the policy reflects this consultation.

6. References to Corporate Plan

- 6.1 The Council is committed to make Brentwood a Borough where people feel safe, healthy and supported. The Health and Safety policy and underlying health and safety arrangements strongly accords with this priority.

7. Implications

Financial Implications

Name & Title: Jacqueline Van Mellearts, Interim Chief Finance Officer (Deputy S151 Officer)

Tel & Email: 01277 312829/jacqueline.vanmellearts@brentwood.gov.uk

- 7.1 There are no direct financial implications within this report. Within the Council's budget there is sufficient funds to ensure the revised Health & Safety Policy can be adhered to.

Legal Implications

Name & Title: Daniel Toohey, Monitoring Officer and Head of Legal Services

Tel & Email: 01277 312860/daniel.toohey@brentwood.gov.uk

- 7.2 Legal implications are contained in the body of this report.

Other Implications (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

Name & Title: David Wellings, Corporate Health & Safety Advisor

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- 7.2 Health and Safety Implications are contained in the body of this report.

8. Background Papers (include their location and identify whether any are exempt or protected by copyright)

- 8.1 **None.**

9. Appendices to this report

Appendix A - Revised Health and Safety Policy (2018)

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